

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	06	03	2015	To	31	10	2015

Reference and administration details

Charity name

Dalry Community Development Hub

Other names charity is known by

DCDH

Registered charity number

SC045464

Charity's principal address

Dalry Community Development Hub

C/O Dalry Community Centre

St. Margaret's Avenue

Dalry, North Ayrshire

Postcode KA24 4BA

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James McCosh	Convenor/Chairperson	06/03/15	
2	Alastair Adamson	Secretary	01/06/15	
3	Sheena Woodside	Treasurer	06/03/15	
4	Heather Grossart		06/03/15	
5	Myra Sim		06/03/15	
6	Catherine McMillan		06/03/15	
7	Hamish Harkness		06/03/15	
8	Stephanie Ross		06/03/15	
9	Caroline Cooper		01/06/15	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Caroline Borwick	06/03/15 – 01/06/15
Hilary Storm	06/03/15 - 01/06/15

Structure, governance and management

Type of governing document

Constitution: <http://dcdh.btck.co.uk/About%20us/Constitution>

The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered in its current legal form on 6th March 2015. The DCDH was previously an unincorporated association. The assets of the association were transferred to the SCIO on 6th March 2015. The DCDH has a single tier structure and as such the trustees are the members of the charity.

Trustee recruitment and appointment

The management committee (Board), which normally meets once each month, are the charity's trustees. Membership of the management committee (Board) is open to all residents of Dalry aged 16 years old and over.

Trustees are elected at the annual general meeting which is held in March. There must be a minimum of 5 and a maximum of 15 trustees.

The Charity Trustees must elect (from among themselves) a Convenor, a Treasurer and a Secretary

Objectives and activities

Charitable purposes

<http://dcdh.btck.co.uk/>

To advance citizenship and community development through promotion of civic responsibility, regeneration, increasing community participation and volunteering.

DCDH hopes to build on the many assets of Dalry including the people, the beautiful environment and central location within North Ayrshire, to make the town an even better place to live and to grow investment within the area.

Summary of the main activities in relation to these objectives

Projects: <http://dcdh.btck.co.uk/Projects>

- Establish the Dalry Station Gardening Group.
- Engage with RES/CWPL to resolve Community Benefit issues.
- Work with NAC to secure an appropriate revision of the Dalry Community Council Boundary, to bring the Lynn Glen walk back to its former glory, to address the need to brighten up and repair Dalry Town Centre and the many other issues highlighted in the Ayrshire21 Dalry Action Plan.
- Through Community Empowerment secure the 22 Sharon St site.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

- The Dalry Station Gardening Group was successfully established and it has now delivered significant improvements to the station environment.
- Ongoing discussion is taking place with RES and CWPL in the hope of securing improved community benefits for Dalry.
- Applications are being progressed with potential sponsors, and it is anticipated that funding will be secured in the spring of 2016 to help deliver a number of current initiatives.
- Engagement with NAC has been very positive to date, and it is anticipated that 2016 will witness the delivery of the many projects currently being discussed as joint partnership initiatives.
- Ensured that Dalry was able to influence the many consultations and initiatives currently being implemented by NAC.
- Provided a credible point of contact within the Dalry community.

Financial review

Brief statement of the charity's policy on reserves

The charity currently does not have a reserve policy in place.

Details of any deficit

Donated facilities and services (if any)

Other optional information

During next financial year 01/11/15 to 31/10/16 the Dalry Community Development Hub intend to continue providing support to the following key issues facing the local community of Dalry.

- Secure a fair and equitable share of NAC budget spend for the community of Dalry.
- Improve Town Centre.
- Provide additional support to help secure the funding of Dalry Bypass.
- Continue to support the Dalry Station Garden group.
- Restore Community Walks (Lynn Glen and other identified paths) to acceptable standards.
- Provide significantly better children's facilities and encourage NAC to maintain existing play area at Dalry Park.
- Work with NAC to secure an early implementation of the proposals for revised locality boundaries and community council boundaries.
- Develop joint partnership initiatives with NAC for local improvements, by securing sponsorship and funding from local businesses and other wider based sources.
- Address the many issues identified in Ayrshire21 Action Plan through engagement with NAC and the proposed Garnock Valley Locality Group and revised Dalry Community Council.
- Maximise income for Dalry from Renewables Community Benefit and other sources of funding.
- Ensure that the Old School site at 22 Sharon Street is retained by NAC for future needs associated with New School Campus / Community requirements.
- Establish a Dalry Youth Forum and secure a meeting venue.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		
Date	18/02/2016	

Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	06	03	2015		31	10	2015

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	3,909				3,909	
					-	
A1 Sub total	3,909	-	-	-	3,909	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	3,909	-	-	-	3,909	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments	474				474	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	474	-	-	-	474	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	474	-	-	-	474	-
Net receipts / (payments)	3,435	-	-	-	3,435	-
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	3,435	-	-	-	3,435	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	-				-	
	Surplus / (deficit) shown on receipts and payments account	3,435				3,435	
						-	
						-	
	Cash and bank balances at end of year	3,435	-	-	-	3,435	-
	(Agree balances with receipts and payments account(s))	0				0	

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			
	Total	-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets				
	Total	-	-	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			
	Total	-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			
	Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

18.02.16

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

3

[illegible]

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)

x

3

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

x

£

[illegible]


Balance
outstanding at
period end (£)

Nature of relationship	Nature of transaction	period end (E)	

APPENDIX 3

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Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts								v2	
Report to the trustees/members of	Registered charity number	Charity name									
		Dalry Community Development Hub									
On the accounts of the charity for the period		SC045464									
		Period start date						Period end date			
		Day	Month	Year		Day	Month	Year			
		06	03	2015	to	31	10	2015			
Set out on pages										(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.										
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.										
Independent examiner's statement	In connection with my examination, no matter has come to my attention:										
	<p>1 which gives me reasonable cause to believe that, in any material respect, the requirements:</p> <ul style="list-style-type: none"> - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or <p>2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>										
Signed:						Date:		18/02/16			
Name:											
Relevant professional qualification(s) or body (if any):	A.C.I.E (Receipts & Payments)										
Address:	93 Princes Street										
	Ardrossan										
	KA22 8DQ										

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose

The charity does not have an opening balance due this being the first year of operating as a charity. There was a balance of £3908.66 from the group before becoming a charity which has been included in the income.